

PUBLIC SPEAKERS

None.

MINUTES OF JANUARY 19, 2016

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabassett District was held Monday, January 19, 2016, at the Administration Building. Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Tom Tokarz. Present from the Town of Berlin were Directors Ed Kindelan, John Dunham and James McNair. Present from the City of Middletown were Directors Dale Aldieri, David Bauer and Tom Serra. Present from The City of New Britain were Directors Peter Centurelli, Tonilynn Collins, Mary Marrocco and Timothy Stewart. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian - Executive Director, Michelle Ryan – District Engineer, Brian Warman – Operations Manager and Bill Adkins – Maintenance Manager. Middletown Director Joseph Samolis and New Britain Director Paul Catanzaro were absent. Also present were Christine Kurtz and Chris Pierce from Wright-Pierce and Alderman Chris Polkowski from the City of New Britain.

Approval of December 21, 2015 Minutes

MOTION: Mr. Serra moved to approve the minutes of December 21, 2015, as amended.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The date of the next Board meeting was corrected to Tuesday, January 19, 2016. The motion was approved with Mrs. Anderson abstaining.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register – December, 2015

No motion required.

Staff Reports

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

- 1) Mr. Aldieri requested the Executive Director provide a list of the Capital items to the Finance Committee on a regular basis, especially items in immediate need of attention.
- 2) Mr. Bauer requested the Executive Director differentiate in the Maintenance Report what is preventive/routine maintenance versus maintenance that is of importance and put an asterisk next to maintenance items that are significant.
- 3) Mr. Sienna requested the percentage of Maintenance hours discussed in the Maintenance Report be equated to number of hours.
- 4) Mr. Dunham requested discussion of preventive maintenance on the incinerator be added to the next DPCC meeting agenda.
- 5) Mr. Stewart requested that Financial Advisors be researched to help the District with our investments.

Engineering Committee

No Report

Finance Committee

MOTION: Mr. Sienna moved to approve tabling the proposed Executive Director's 2016-2017 Budget for further review and discussion until the next Finance Committee meeting in February.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: Mr. Bauer rescinded his motion.

MOTION: Mr. Sienna moved to approve updating The District's authorized bank signatories to include the new Chairman of the Board John Dunham, the new Treasurer Doug Sienna and the Executive Director Arthur G. Simonian to be effective upon acceptance by the Board of Directors.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Bauer moved to accept the Finance Committee Report as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Human Resources Committee

Mr. Tokarz discussed we schedule a meeting in early February.

Property Management

No Report.

Public Relations Committee

No Report.

District Project Construction Committee

MOTION: Mr. Serra moved to accept the District Project Construction Committee Report as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

MOTION: Mr. Serra moved to approve Wright-Pierce's Construction Inspection Payment Requisition for November 2015, in the amount of \$98,355.05, and authorizes the Executive Director to pay the invoice.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Counsel's Report

No Report

New Business

None

Communications

- 1) Member Breakfast featuring Chris Murphy, Raddison Hotel
Date: February 29, 2016 Time: 7:00 AM - 9:00 AM
- 2) Member Breakfast featuring Geno Auriemma, Raddison Hotel
Date: March 14, 2016 Time: 7:00 AM - 9:00 AM

Adjournment

MOTION: Mr. Sienna moved to adjourn.

Ms. Collins seconded the motion.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 8:30 p.m.

The next meeting of the Board of Directors will be held on **Monday, February 22, 2016 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.